

Arnold Wilmott Scholarship Fund

14078 E. Lambert Road
Whittier, California 90605
(562) 693-5566

E-Mail: Wilmottscholarship@gmail.com

Undergraduate Scholarship Program Renewal Application GUIDELINES AND INSTRUCTIONS

School Year 2016 – 2017

Application Deadline: April 15, 2016 postmark

Purpose/General Information

The Arnold Wilmott Foundation (AWF) provides educational opportunity for those individuals with demonstrated high academic achievement, financial need, and the greatest potential for using education to improve their lives. The guidelines established by the Scholarship Committee of the Foundation commit us to select for funding those applicants who show the following:

- **personal commitment** to educational goals
- **readiness for higher education** through clear and realistic educational plans
- **promise of success** as evidenced by a track record of responsibility and persistence

RENEWAL APPLICANTS

Eligibility Criteria

- Maintain a minimum cumulative **3.0 GPA**.
- Continue to attend an accredited institution for the 2016/2017 School Year as a full-time undergraduate student.
- Must apply consecutively for a maximum of three (3) years after the initial award & show financial need.

Supporting Documents

- A personal essay
- A certified college transcript
- Proof of registration for Fall 2016 when its available

Additional Documents

- Scholarship/Grants/Loans Information Form (Form 1 – Renewals)
- Scholarship Agreement Form (Form 2 - Renewals)
- Tuition Payment Information Form (Form 3 - Renewals)
- University Exchange Program Information Form (Form 4 – Renewals)

Suggestions For Completing The Application Procedure

The application can be a source of unnecessary anxiety for some students. AWF is providing a few suggestions which we hope you will find helpful:

- Be sure to read all related information and instruction before formulating your responses.
- Start working on the application form right away.
- Mail only the documents that are requested.
- Retain a photocopy of the packet for your file in case the original packet is lost or damaged in the mailing process.
- **Mail the packet as soon as you have finished. E-Mail applications are accepted and also encouraged.**

- Notify AWF immediately for any changes after submitting the application packet.

The completed application form is confidential. The information requested is essential to fair and just consideration of the application.

Due to the volume of the application packets, we are unable to answer any phone inquiries.

Application Instructions

- Application form must be typed or printed in black ink.**
- A response to all the questions on the application form is mandatory.**
- Place the application packet in order (refer to AWF Renewal Scholarship Application Checklist).**
- Do not staple or fasten in any manner.**

- Personal Essay**

Type on a separate sheet with your name at the top and enclose it with your application. The purpose of this essay is to share your educational experience with us: your progress, any changes in your plans, how the award has helped you, etc. You should also include how the scholarship award had been expended, any plan to change your major or transfer to another college and a statement regarding your continuing financial need. The essay should be no more than two (2) pages.

Any special or unusual changes should be typed on a separate sheet.

- Certified College Transcript**

The transcript you submit to AWF allows us to confirm that you have completed the previous quarters/semesters as a full-time student.

Your transcript must reflect **all grades** up to the last **semester/quarter** you were enrolled in school.

Pass/Fail rating in lieu of GPA on the transcript will not be accepted.

Student must alert the Registrar to prepare the transcript in ample time for student to mail it to us. This will assure its timeliness.

Renewal application packet may be denied due to late transcript.

Failure to follow the above instructions will result in disqualification.

Determination of Award

AWF staff will screen all applications soon after the March 15 application deadline. Applicants must continue to meet all eligibility criteria and demonstrate progress toward their educational objectives.

Evaluation is based on student's academic achievement. No application material will be returned; no exceptions will be made.

The AWF Scholarship Committee will determine the amount of each award. All awards are subject to availability of funds and confirmation of continuing financial need.

Announcement of Award

Awards will be announced in **early August of 2016**.

Nondiscrimination Statement

AWF does not unlawfully discriminate on the basis of race, color, religion, gender, national origin, ancestry, age, medical condition, disability, sexual orientation, or any other characteristic protected by law.

Applicant's Responsibilities

- You are responsible to read, understand, and fill out this application accurately and completely, and to comply with all deadlines.
- You are responsible for submitting all requested information.

Arnold Wilmott Scholarship Fund Renewal Scholarship Application Checklist 2016/2017 School Year

This sheet must be included in the application packet.

Student Name: _____

Social Security Number: _____

College Name: _____

To be accepted for consideration, an applicant must submit **ALL THE FOLLOWING SUPPORTING DOCUMENTS IN ONE PACKAGE** as listed below.

✓ Check these off as you complete them:

- Application Form
- Personal Essay
- Certified College Transcript - must reflect all grades up to the last semester /quarter (student who study abroad may submit the transcript later if the grades are not available at this time, but no later than June **1, 2016**)
- Proof or Registration for Fall 2016 when its available - must indicate the grade level for Fall 2016 and enrollment as a full time student
- Scholarship/Grants/Loans Information Form (Form 1 – Renewals)
- Scholarship Agreement Form (Form 2 - Renewals)
- Tuition Payment Information Form (Form 3 - Renewals)
- University Exchange Program Information Form (Form 4 – Renewals)
- University Financial Aid Letter (if available)

Incomplete applications or application packets will be immediately disqualified with no further follow-up.

Applications, which are postmarked after the deadline, will be immediately disqualified with no further follow-up.

Unsigned applications will be immediately disqualified with no further follow-up.

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Scholarship/Grants/Loans Information Form For 2016 / 2017 School Year

S.S.N. _____

Student Name: _____

Please list:

1. All the scholarship/grants/loans you have received for this **current school year**:

Type of Awards (Grant/Loan/Scholarship)	Name of Awards (i.e. Pell Grant, EOP Grant, CMF Scholarship, etc.)	Renewable		Amount Received
		Yes	No	
Grand Total				

2. All the scholarship/grants/loans you applied or will apply for **next school year**:

Type of Awards (Grant/Loan/Scholarship)	Name of Awards (i.e. Pell Grant, EOP Grant, AWF Scholarship, etc.)	Projected Amount	Dates of Award Announced	Amount Awarded
Grand Total				

G = Grant

L = Loan

S = Scholarship

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**Scholarship Agreement Form
for
2016 / 2017 School Year**

S.S.N. _____

Student Name: _____

I agree to follow the conditions of the California Masonic Foundation (AWF):

1. I will finish the complete 2016/2017 school year at _____

University Name

as a full-time Freshman Sophomore Junior Senior
2. If I am currently enrolled in a community college, I agree to transfer to a 4-yr. accredited college as a **Junior** after completing the second year of the community college.
3. This award is accepted with the understanding that these monies are secondary to other scholarships.
4. I agree to return the full amount of the AWF Scholarship check if the total amount of all other awards received for the 2016/2017 School year is equal to or exceeds all costs of tuition and fees, books and supplies.
5. I agree to return the full amount of the scholarship award to AWF if I change my status from full time to part time student.
6. I understand the scholarship will continue to be awarded in subsequent years, up to a total of four (4) year, based on my meeting the Foundation's academic standards and so long as there is a demonstrated financial need after considering any and all other scholarships and grants.
7. I agree to notify AWF immediately of any changes in the following circumstances:
 - a. If I decide to defer my education for a quarter/semester or a longer period.
 - b. If I decide to transfer to another accredited institution (must submit copy of official acceptance letter from the new university/college).

Failure to obtain prior approval from AWF for any of the above changes and/or other significant changes in your student status may cause termination of the scholarship award.

Date

Student's Signature

Parent/Legal Guardian's Signature

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Tuition Payment Information Form For 2016/2017 School Year

S.S.N. _____

Student Name: _____

University Name: _____

Univ. Address: _____

Univ. Phone: _____ Fax: _____

Will the tuition amount be changed based on the number of units? Yes No

Housing plans for next school year:

- Home with Parents or Relatives On campus Off campus
 With Spouse on campus With Spouse off campus

University System	Tuition Due Date	Amount \$\$				Grand Total
		Tuition/ Fees	Books	** Rm. & Board	Other related expenses	
1 st Sem./Qrt.						
2 nd Sem./Qrt.						
3 rd Sem./Qrt.						
4 th Sem./Qrt.						

(** Do not write any \$\$ amount in the "Room & Board" column if you plan to stay at home)

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2016-2017 UNDERGRADUATE SCHOLARSHIP APPLICATION RENEWAL STUDENTS

●APPLICATION DEADLINE – April 15, 2016●

All materials must be postmarked no later than March 15, 2016, or must be submitted to the office of the Arnold Wilmott Scholarship Fund by 4:45 p.m on March 15, 2016.

●VERY IMPORTANT●

You must read the "Guidelines and Instructions" sheet before starting this form!

Date: _____

FOR OFFICE USE ONLY

University _____

Current grade Level _____

- Application checklist
 - Application form
 - Personal essay
 - College transcript GPA _____
 - Scholarship/Grants/Loans Information Form \$\$ _____
 - Scholarship Agreement Form
 - Tuition Payment Information Form
 - University Exchange Program Information form _____
 - University financial aid letter
 - Proof of Registration for Fall 2016
- Authentication _____
- Fund Name _____

I. Applicant's Personal Information

1. Student Social Security # _ _ _ - _ - _ _ _ _

2. Student Name _____
Last, First, Middle Initial

3. **Permanent** Mailing Address:
(all mail will be sent to permanent address)

Street

City, State & Zip

4. Student's University Mailing Address:

Street

City, State & Zip

Telephone number: (_ _) _ _ - _ _ _ _

Telephone number: (_ _) _ _ - _ _ _ _

Fax number: (_ _) _ _ - _ _ _ _

Fax number: (_ _) _ _ - _ _ _ _

E-Mail Address: _____

5. Student's Gender: Male Female

6. Student's Marital Status:

- A. Married B. Not Married (single, widowed, divorced) C. Separated from spouse

II. Applicant's College Information

7. Current College/University _____

8. Cumulative GPA (must include the last quarter/semester grades of your current year) _____

9. How many units is student presently taking? _____ Sem. Units _____ Qrt. Units

10. Student's current grade level *(check only one)* Freshman Sophomore Junior Senior

11. Course of study: Proposed major _____ Planned vocation _____

12. During the next 2016/2017 school year, student will be:

- continuing in same curriculum as this year
- changing to new curriculum
- transferring to another college - _____ (new college name)
(must submit a copy of the acceptance letter from the new college)
- attending a college overseas' exchange program

13. Total College Expenses for the current 2016 / 2017 School Year:

Tuition and fees	\$
Books, supplies, etc.	
Room and board	
Transportation	
Personal expenses (clothing, recreation, medical, etc.)	
Other (please specify & itemize)	
TOTAL	

14. Date student expects to graduate the college _____ Month _____ Year

III. Applicant's Activities/Working Information

15. Extra-curricular activities in which student has taken an active part while in college

Activities	Description	Current Avg. hrs. per week
Sports		
Music		
Drama/Performance Dance		
Community Service		
School Spirit Activities		
Other		

16. List of organization(s) to which student belongs

Name	Brief description of the Organization and Your responsibilities within it

17. Student's college employment status

A. List paid work experience (most recent experience first)

Employer	Job Description	Avg. hrs. per/ wk	Compensation

B. List volunteer work experience (most recent experience first)

Organization	Job Description	Avg. hrs. per/ wk	How long

18. Does student plan to work next school year while attending college? Yes No

Full time _____ Part time _____

IV. Applicant's Family Information

19. Parent(s) Information:

- If your parents are divorced, supply information for custodial parent. If custodial parent has re-married, you must supply information for the stepparent.

Mother: (or stepmother)

Name _____

Address _____

City/State/Zip _____

Home Phone (_ _ _) _ _ _ - _ _ _ _ _

Marital Status: Single Married
 Divorced/Separated Widowed

Employer _____

Occupation _____

Work Phone (_ _ _) _ _ _ - _ _ _ _ _
 Ext. _____

Work Fax (_ _ _) _ _ _ - _ _ _ _ _

Father: (or stepfather)

Name _____

Address _____

City/State/Zip _____

Home Phone (_ _ _) _ _ _ - _ _ _ _ _

Marital Status: Single Married
 Divorced/Separated Widowed

Employer _____

Occupation _____

Work Phone (_ _ _) _ _ _ - _ _ _ _ _
 Ext. _____

Work Fax (_ _ _) _ _ _ - _ _ _ _ _

20. Applicant's Sibling Information (exclude applicant):

Name	Age	Relationship	School/Occupation

21. Married Student's Information (complete only if you checked "A. Married" on page 2 #6 under Section I "Applicant's Personal Information")

Applicant:

Name _____

Address _____

City/State/Zip _____

Home Phone (_ _ _) _ _ _ - _ _ _ _ _

Employer _____

Occupation _____

Work Phone (_ _ _) _ _ _ - _ _ _ _ _
 Ext. _____

Work Fax (_ _ _) _ _ _ - _ _ _ _ _

Spouse:

Name _____

Address _____

City/State/Zip _____

Home Phone (_ _ _) _ _ _ - _ _ _ _ _

Employer _____

Occupation _____

Work Phone (_ _ _) _ _ _ - _ _ _ _ _
 Ext. _____

Work Fax (_ _ _) _ _ _ - _ _ _ _ _

V. Statement by Applicant:

I have read the guidelines, and I certify that all information submitted in the application material is true and correct.

I will apply all funds awarded to me to payment of tuition, fees, books, and/or other school related expenses at the school specified.

I agree:

- A. To furnish AWF, at the conclusion of each scholarship year, a report of how the money received was expended, and a copy of the official transcript from the institution in which I am enrolled.
- B. To inform AWF if funds, other than those disclosed in this application and supporting documents, are received.
- C. To keep AWF advised of my current address and phone number while at college.
- D. To notify AWF if I plan to take any courses off campus, ie.: oversea's courses, exchange program, etc.
- E. To notify AWF if my school program is interrupted or terminated.**
- F. To authorize my chosen college/university to release to AWF information pertaining to my academic record, financial aid eligibility, and the amount and type of aid or benefits received. This information is to be used solely for the purpose of determining my eligibility for AWF programs.

I authorize AWF to disclose, only as necessary, any confidential information or directory information such as names and addresses it may receive in connection with this application.

Applicant's Signature

Date

VI. Statement by Parent(s) or Guardian:

I have read this application, attest to the accuracy thereof, and understand that my child,
_____ is applying for a AWF scholarship.

I fully understand my responsibilities as detailed herein, and authorize AWF to release any confidential information, only as necessary, in processing this application.

Parent's/Guardian Signature

Date

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2016-2017 UNDERGRADUATE SCHOLARSHIP APPLICATION RENEWAL STUDENTS

Notice

If you choose to e-mail the renewal application please send by USPO a copy of the following forms:

- 1) Certified Transcript for the 2015/2016 school year**
- 2) Signed contract page in this application**
 - a. Statement by applicant**
 - b. Statement by Parent(s) or Guardian**

Please note that the mailing address has changed:

Arnold Wilmott Scholarship

14078 E. Lambert Road

Whittier, CA 90605

Scholarship office Telephone: 562 693-5566